



**SACHI A. HAMAI**  
EXECUTIVE OFFICER

# COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

February 02, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

5 FEBRUARY 16, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

### CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

#### SUBJECT

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES:

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Codes for the Board of Supervisors, Department of Public Health, Greater Los Angeles County Vector Control District, and the Internal Services Department to be effective the day following your Board's approval.

#### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Workforce Excellence.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

#### **SUBSTANTIVE CHANGES:**

(Board of Supervisors)

- Adds Assistant Lead Attorney, Children's Special Investigation Unit to the code.

(Department of Public Health)

- Makes grammatical language corrections within Exhibit "A".
- Revises the code by adding, deleting, and changing the disclosure categories of numerous positions in the code due to re-organizational changes in the intervening years since the last code revision.

(Greater Los Angeles County Vector Control District)

- Modifies the Incorporation page to reflect the positions that will file directly with the Board Executive Office.
- Deletes Administrative Assistant from the code due to management reorganization.
- Adds Director of Human Resources and Director of Community Affairs to the code.

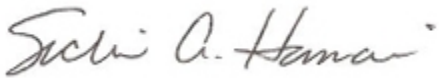
(Internal Services Department)

- Modifies the Incorporation page to reflect the position that will file directly with the Board Executive Office.
- Revises the code by adding, deleting, and changing the disclosure categories of numerous positions in the code due to re-organizational changes in the intervening years since the last code revision.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sachi A. Hamai".

SACHI A. HAMAI  
Executive Officer, Board of Supervisors

SAH:DG:mn

Enclosures

c: Chief Executive Officer  
Acting County Counsel

Conflict of Interest Code  
Of the

**LOS ANGELES COUNTY BOARD OF SUPERVISORS**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Officer or his or her designee.

All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY BOARD OF SUPERVISORS**  
**EXHIBIT “A”**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**CATEGORY 5**

Persons in this category shall disclose all business positions, investments in, and income (including gifts and loans) received from any person that is or may be subject to the County’s Lobbyist Ordinance, Postgovernment Ordinance, and any designated employee or official who is required to file a Statement of Economic Interests Form 700.

**CATEGORY 6**

Persons in this category shall disclose all business positions, investments in, and/or income (including gifts and loans) from businesses that:

- A. Lease, rent or utilize County Civic Center space.
- B. Manufacture, provide or sell service and or equipment/supplies of a type utilized by the department and associated with the job assignment of the designated positions assigned this disclosure category.

**LOS ANGELES COUNTY BOARD OF SUPERVISORS**  
**EXHIBIT "A"**

**CATEGORY 7**

Persons in this category shall disclose:

- A. All income, including gifts and loans, received from all business partnerships entered into with any person who serves as a hearing officer or neutral for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- B. Business positions, investments in or income, including gifts and loans, received from any entity which contracts with the County to provide hearing officers or neutrals for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- C. Business positions, investments in or income, including gifts and loans, received from any labor union or employee organization registered with or certified by the County of Los Angeles.
- D. Business positions, investments in or income, including gifts and loans, received from any company that provides any form of court reporter or transcript preparation services.

**CATEGORY 8**

Persons in this category shall disclose all income from any County employee, any other public employee for whom the Los Angeles County Civil Service Commission serves as Civil Service Commission or Los Angeles County Employee Relations Commission serves as the Employee Relations Commission, any representative or association of any such employee, and business positions or income from any entity owned or controlled by any such employee or his spouse or other financial dependent.

**CATEGORY 9**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**LOS ANGELES COUNTY BOARD OF SUPERVISORS**  
**EXHIBIT “B”**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Executive Officer	1, 2, 3
Chief Deputy Executive Officer (UC)	1, 2, 3
Deputy Executive Officer, Board Operations, Board of Supervisors (UC)	1, 2, 3
Departmental Chief Information Officer I (UC)	1, 2, 3
Administrative Deputy II (UC)	1, 2, 3
Deputy Executive Officer	1, 2, 3
Head Commission Services	4
Head Management Services	1, 2, 3
Chief, Board Services	4
Departmental Human Resources Manager II	2, 3
Chief, Commission Services	4
Chief, Commission Services (Assigned to Assessment Appeals Board)	1, 2, 3
Chief, Assessment Appeals Board	1, 2, 3
Chief, Assessment Appeals Board (Assigned to Conflict of Interests/Lobbyist)	4, 5
Assessment Hearing Officer	1, 2, 3
Civil Service Commission Hearing Officer	8
Employee Relations Commission Hearing Officer	8
Chief, Civil Service Commission & ERCOM (UC)	7
Executive Director, CCJCC	2, 3

## LOS ANGELES COUNTY BOARD OF SUPERVISORS

### EXHIBIT "B"

#### **Designated Positions**

#### **Disclosure Categories**

Executive Director, Commission On HIV Health Services, UC	1, 2, 3
Executive Assistant, Citizens Economy & Efficiency Commission (UC)	4
Director, Information Systems Advisory Body	1, 2, 3
Assistant Director, Information Systems Advisory Body	2, 3
Principle Accounting Systems Tech.	2, 3
Head Board Specialist (Procurement)	4
Senior Board Specialist (Procurement)	4
Head Board Specialist (Conflict of Interests/ Lobbyist Division)	4, 5
Information Technology Supervisor (Computing Operations Manager)	4
Technology Manager I (Computing Services Division Chief)	4
Administrative Services Manager I (Building Manager)	6
Head Board Specialist (Temp. Services Contract)	4
Administrative Services Manager II	2, 3
Lead Attorney, Children's Special Investigation Unit	2, 3
Assistant Lead Attorney, Children's Special Investigation Unit	2, 3

#### **BOARD OFFICES**

Supervisor's Chief Deputy (UC)	1, 2, 3
Supervisor's Assistant Chief Deputy (UC)	1, 2, 3
Supervisor's Senior Deputy (UC)	1, 2, 3
Supervisor's Deputy (UC)	1, 2, 3
Supervisor's Assistant Deputy III (UC)	1, 2, 3

**LOS ANGELES COUNTY BOARD OF SUPERVISORS**

**EXHIBIT "B"**

**Designated Positions**

**Disclosure Categories**

Supervisor's Assistant Deputy II (UC)	1, 2, 3
Supervisor's Assistant Deputy I (UC)	1, 2, 3
Supervisor's Chief of Staff (UC)	1, 2, 3
Supervisor's Assistant Chief of Staff	1, 2, 3
Supervisor's Deputy IV	1, 2, 3
Supervisor's Deputy III	1, 2, 3
Supervisor's Deputy II	1, 2, 3
Supervisor's Deputy I	1, 2, 3
Any position in a Supervisorial Office functioning in the capacity of a position in the Supervisor's Deputies Series whether performing the duties on a full-time, part-time or 120 day retiree basis	1, 2, 3
Consultant	9

A COUNTY SUPERVISOR, BY LAW, IS REQUIRED TO FILE PURSUANT TO GOVERNMENT CODE SECTION 87200 ET SEQ. AND IS NOT INCLUDED AS A DESIGNATED POSITION IN THE DEPARTMENT'S CODE

EFFECTIVE:

Conflict of Interest Code  
Of the

**PUBLIC HEALTH, DEPARTMENT OF**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,

Section 18730) by Reference

The Political Reform Act (Government Code Section 81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Department Head and forward the original of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **PUBLIC HEALTH DEPARTMENT OF**

### **EXHIBIT “A”**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals, who perform under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the executive officer (or head) of the agency.

## **PUBLIC HEALTH DEPARTMENT OF**

### **Exhibit “A” (Continued)**

#### **CATEGORY 6**

Designated persons in this category must disclose all interests in real property within the geographical area covered by the designated person's job assignment (i) that is of a type that is inspected, regulated, licensed, or permitted by, or requires a certificate from, the program unit of the Department of Public Health in which the designated person holds his or her position, or (ii) upon which a business operates that manufacturers, provides or sells services and/or supplies with the job assignment of the designated person.

Real property shall be deemed to be within the “geographical area covered by the designated person's job assignment” if the real property or any part of it is located within that geographical area or not more than two miles outside the boundaries of that geographical area.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 7**

Designated persons in this category must disclose investments, business positions, and sources of income in businesses operated for profit and non-profit that either (i) are inspected, regulated, licensed, or permitted by, or require certificates from, the program unit of the Department of Public Health in which the designated person holds his or her position, or (ii) Department of Public Health and associated with the job of assignment of the designated person.

#### **CATEGORY 8**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans), and travel payments received from businesses that contract for services and/or supplies of a type utilized by or provided to the Department of Public Health and/or its clients, if the businesses are subject to administrative, programmatic, financial or operational audit and associated with the job assignment of the designated person.

**PUBLIC HEALTH, DEPARTMENT OF**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Accountant III	8
Administrative Assistant III (Contracts and Grants Division)	2, 3
Administrative Assistant III (Specialized Health Programs: Alcohol and Drug Programs)	2, 3
Administrative Assistant III (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Administrative Deputy, Public Health (Executive Manager, Health Services)	1, 2, 3
Administrative Service Manager II	2, 3
Administrator, Ambulatory Health Care Center (Director, Office of Women's Health)	2, 3
Administrator, Specialized Health Programs	2, 3
Animal Sanitation Inspector	8
Area Administrator, Public Health	2, 3
Area Health Officer, Public Health	2, 3
Assistant Chief, Health Facilities Inspection Division	2, 3
Assistant Nursing Director, Administration	2, 3
Assistant Nursing Director, Education	2, 3
Assistant Program Director, Drug Abuse, HS	2, 3
Assistant Program Director, Office Alcohol Programs, HS (Specialized Health Programs: Alcohol and Drug Program)	2, 3
Assistant Program Specialist, PHN (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Assistant Rehabilitation Center Manager	2, 3
Assistant Staff Analyst, Health (Contracts and Grants Division)	2, 3

# **PUBLIC HEALTH, DEPARTMENT OF**

## **Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Assistant Staff Analyst, Health (Specialized Health Programs: Bioterrorism Preparedness)	4
Assistant Staff Analyst, Health (Specialized Health Programs: Bioterrorism Preparedness Focus B, Acute Communicable Disease Control Program)	4
Assistant Staff Analyst, Health (Audit and Investigation Division)	8
Assistant Staff Analyst, Health (Materials Management)	4
Assistant Staff Analyst, Health (Specialized Health Programs: Alcohol and Drug Programs)	2, 3
Assistant Staff Analyst, Health (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Building Crafts Superintendent I	4
Chief, Contract Monitoring Services, HS	1, 2, 3
Chief Deputy Director, Public Health	1, 2, 3
Chief, Environmental Health Specialist	2, 3
Chief, Fiscal Services, Substances Abuse	4
Chief Health Facilities Inspection Division	1, 2, 3
Chief, Rehabilitation Center	2, 3
Chief Physician I, M.D. (Director, STD Program)	2, 3
Chief Physician I, M.D. (Director, TB)	2, 3
Chief Physician I, M.D. (Specialized Health Programs: Children’s Medical Services)	2, 3
Chief Physician I, M.D. (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Chief Physician II, M.D. (Chief, Acute Communicable Disease Control Program)	2, 3

**PUBLIC HEALTH, DEPARTMENT OF**

**Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Chief Physician II, M.D. (Director, Chronic Disease Prevention)	2, 3
Chief Physician II, M.D. (Director, Health Assessment and Epidemiology)	2, 3
Chief Physician III, MD	2, 3
Chief, Program Reimbursement, HS	2, 3
Chief, Public Health Administration	2, 3
Chief Research Analyst, Behavioral Science	2, 3
Chief, Vectorborne Disease Surveillance (Environmental Health Services)	2, 3
Clinical Chemist Supervisor I (Chemist Terrorism Laboratory Response Program, Public Health Laboratory)	4
Clinical Lab Scientist, Assistant Administrative Supervisor (Public Health Laboratory)	4
Clinical Lab Scientist, Assistant Administrative Supervisor (Bioterrorism Laboratory Response, Public Health Laboratory)	4
Clinical Microbiologist II (Chemical Terrorism Laboratory Response Team Public Health Laboratory)	4
Clinical Nursing Director I	4
Clinical Nursing Director II	2, 3
Contract Program Auditor (Contract & Grants; OAPP; ADPA)	8
Departmental Chief Information Officer II (Chief Information Officer, DPH)	4
Departmental Human Resources Manager III	2, 3
Departmental Information Security Officer I (Chief Information Security Officer)	4

**PUBLIC HEALTH, DEPARTMENT OF**

**Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director, District Environmental Services	2, 3
Director, Environmental Planning and Evaluation	2, 3
Director, Public Health (Director of Public Health & Health Officer)	1, 2, 3
Director, Public Health Laboratory	4
Environmental Health Assistant Deputy	2, 3
Environmental Health Deputy	2, 3
Environmental Health Services Manager	2, 3
Environmental Health Specialist I	6, 7
Environmental Health Specialist II	6, 7
Environmental Health Specialist III	6, 7
Environmental Health Specialist IV	6, 7
Environmental Health Staff Specialist	6, 7
Environmental Health Technician	6, 7
Environmental Health Training Coordinator	2, 3
Executive Assistant (DPH Board Liaison)	2, 3
Financial Specialist I (Contract Monitoring Division)	8
Financial Specialist II (Contract Monitoring Division)	8
Financial Specialist III (Contract Monitoring Division)	8
Financial Specialist IV (Contract Monitoring Division)	8

**PUBLIC HEALTH, DEPARTMENT OF**

**Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Fiscal Officer I (Specialized Health Programs: Office of AIDS Programs and Policy)	8
Graphic Artist	4
Head Contract Program Auditor (Contracts and Grants; OAPP)	2, 3
Head Management Services, Health Services	2, 3
Head, Occupational Health Services (Environmental Health Services)	2, 3
Head, Radiation Control (Environmental Health Services)	8
Head Staff Development Specialist (Specialized Health Programs: Bioterrorism Preparedness)	2, 3
Health Care Financial Analyst (Financial Management)	2, 3
Health Facilities Consultant, Dietetics and Food Services	2, 3
Health Facilities Consultant, Medical (Physical Specialist)	2, 3
Health Facilities Consultant, Nursing	2, 3
Health Facilities Consultant, (Occupational Therapy)	2, 3
Health Facilities Consultant (Physical Therapy)	2, 3
Health Facilities Consultant, Pharmacy	2, 3
Health Facilities Evaluator I	1, 2, 3
Health Facilities Evaluator II	1, 2, 3
Health Facilities Evaluator III	1, 2, 3

**PUBLIC HEALTH, DEPARTMENT OF**

**Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Health Facilities Evaluator, Nursing	6, 7
Health Facilities Program Manager	2, 3
Hospital Materials Manager	4
Industrial Hygienist (Environmental Health Services)	6, 7
Information Systems Manager I (Chief Technology Officer)	4
Information Systems Supervisor I	4
Information Systems Supervisor II (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Information Systems Supervisor III (Children’s Medical Services)	4
Medical Radiation Physicist (Environmental Health Services)	4
Medical Technologists, Data Systems	4
Nurse Manager (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Nursing Director, Administration	2, 3
Personnel Officer II	2, 3
Pharmacy Services Chief II	2, 3
Pharmacy Supervisor I	2, 3
Physician Specialist, MD (Specialized Health Programs: Office of Women’s Health)	2, 3
Physician Specialist, M.D. (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Principal Radiation Protection Specialist (Environmental Health Services)	6, 7

## **PUBLIC HEALTH, DEPARTMENT OF**

### **Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Program Director, Office of Alcohol Programs, HS (Specialized Health Programs: Alcohol and Drug Programs)	2, 3
Procurement Assistant II	4
Program Manager II (Program Manager, Black Infant Health, MCAH)	2, 3
Program Manager II (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Programs Administrator, Health Services	2, 3
Program Specialist, PHN (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Public Health Investigator Manager	6, 7
Public Health Laboratories Assistant Director	6, 7
Public Health Laboratories Director	6, 7
Public Health Microbiology Supervisor I (Supervisors of Laboratory Sections – Bacteriology/Parasitology, Sanitation/Milk & Waters, Molecular Diagnostics, Molecular Epidemiology, Mycobacteriology/Mycology, Virology, Serology, Viral load, and Safety [PH Laboratory])	4
Public Health Microbiologist Supervisor II (Chemical Terrorism Laboratory Response Program, Public Health Laboratory; Laboratory Technical Supervisor)	4
Radiation Protection Specialist (Environmental Health Services)	6, 7
Rehabilitation Therapy Chief	4
Revenue Manager I (Specialized Health Programs: Children’s Medical Services)	8
Revenue Manager II	8
Senior Contract Program Auditor (Contracts and Grants; OAPP)	2, 3
Senior Health Facilities Evaluator, Nursing	6, 7

## **PUBLIC HEALTH, DEPARTMENT OF**

### **Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Senior Health Services Fiscal Analyst (Specialized Health Programs: Office of AIDS Programs and Policy)	8
Senior Information Systems Analyst (Acute Communicable Disease Control Program)	4
Senior Physician, M.D. (Bioterrorism Preparedness Focus B, Acute Communicable Disease Control Program)	4
Senior Physician, M.D. (Medical Director, Immunization Program)	2, 3
Senior Radiation Protection Specialist (Environmental Health Services)	6, 7
Senior Staff Analyst, Health (Acute Communicable Disease Control Program)	2, 3
Senior Staff Analyst, Health (Audit and Investigation Division)	2, 3
Senior Staff Analyst, Health (Specialized Health Programs: Alcohol and Drug Program Administration)	2, 3
Senior Staff Analyst, Health (Children’s Health Outreach Initiatives)	2, 3
Senior Staff Analyst, Health (Childhood Lead Poisoning Prevention Program)	2, 3
Senior Staff Analyst, Health (Contracts & Grants Division)	2, 3
Senior Staff Analyst, Health (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Senior Staff Analyst, Health (Tobacco Program)	2, 3
Staff Analyst, Health (Audit and Investigation Division)	4
Staff Analyst, Health (Contract Monitoring Division)	8

## **PUBLIC HEALTH, DEPARTMENT OF**

### **Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Staff Analyst, Health (Contracts & Grants Division)	2, 3
Staff Analyst, Health (Director, Administration – IS)	4
Staff Analyst, Health (Director of Operations, Immunization Program)	2, 3
Staff Analyst, Health (Specialized Health Programs: Office of Women’s Health)	2,3
Staff Analyst, Health (Specialized Health Programs: Alcohol and Drug Programs)	2, 3
Staff Analyst, Health (Specialized Health Programs: Bioterrorism Preparedness)	2, 3
Staff Analyst, Health (Specialized Health Programs: Children’s Health Outreach Initiative)	2, 3
Staff Analyst, Health (Specialized Health Programs: Children’s Medical Services)	2, 3
Staff Analyst, Health (Specialized Health Programs: Environmental Health Services)	4
Staff Analyst, Health (Specialized Health Programs: Office of AIDS Programs and Policy)	2, 3
Staff Analyst, Health (Specialized Health Programs: Organizational Development & Training)	2, 3
Staff Development Specialist (Specialized Health Programs: Bioterrorism Preparedness)	2, 3
Supervising Administrative Assistant III (Facilities Support Division)	2, 3
Supervisor, Contracts and Grants, Health Services (Supervisor, C&G, DPH)	2, 3
Supervising Health Facilities Evaluator, Nursing	6, 7

**PUBLIC HEALTH, DEPARTMENT OF**

**Exhibit “B” (Continued)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Supervising Public Health Investigator	7
Supervisor, Contracts & Grants, HS	2, 3
Supply Officer I	4
Video Production Specialist (Specialized Health Programs: Bioterrorism Preparedness)	4
Consultant	5

**EFFECTIVE:**

Conflict of Interest Code  
Of the

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and its General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5—**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**EXHIBIT “B”**

**Designated Positions**

**Disclosure Categories**

Trustees	4
General Manager	4
Operations Director	4
Director of Human Resources	4
Director of Community Affairs	4
Fiscal Officer	4
Scientific-Technical Services Director	4
Consultant	5

Effective:

Conflict of Interest Code  
of the

**INTERNAL SERVICES DEPARTMENT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **INTERNAL SERVICES DEPARTMENT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, and/or income from businesses that:

- A. Manufacture, lease, rent or sell supplies or equipment of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.
- B. Provide services of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.
- C. Engage in the provision of auditing and/or accounting services.

#### **CATEGORY 5**

Persons in this category shall disclose all property owned, investments, business positions and/or income from businesses involved in activities subject to the Los Angeles County Building, Mechanical, Plumbing or Electrical Code Enforcement or subject to plan checks for grading, drainage, geological studies, right-of-way acquisition or appraisal by the County of Los Angeles or any special districts therein. These shall include but are not limited to:

## **INTERNAL SERVICES DEPARTMENT**

### **EXHIBIT "A" (Continued)**

- A. Businesses involved in land speculation or development for purposes of subdivision, grading, residential or commercial development, mineral exploitation or mining
- B. Any engineering, architectural or other firm preparing plans and reports for construction.
- C. Any firm or consulting engineers, geologists or similar specialties submitting reports for approval by the Director of Internal Services Department.
- D. Any testing firms or laboratories.
- E. Any supplier of building systems, material and services.

### **CATEGORY 6**

Individuals who perform under contract the duties of any designed position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## INTERNAL SERVICES DEPARTMENT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Administrative Manager VII, ISD	2, 3
Administrative Manager X, ISD	2, 3
Administrative Manager XI, ISD	2, 3
Administrative Manager XII, ISD	1, 2, 3
Administrative Manager XIII, ISD	1, 2, 3
Administrative Manager XV, ISD	1, 2, 3
Administrative Manager XVI, ISD	1, 2, 3
Administrative Manager XVII, ISD	1, 2, 3
Administrative Services Manager II (Purchasing)	2, 3
Assistant Chief Stationary Engineer	4
Building Crafts Superintendent I	4
Capital Projects Program Manager	1, 2, 3
Chief Deputy Director, ISD	1, 2, 3
Chief Stationary Engineer	4
Contract Monitor, ISD	4
Contract Monitor Supervisor, Parking Services, ISD	4
Contract Monitor, Parking Services, ISD	4
Contract Program Monitor, ISD	4
Deputy Purchasing Agent II	2, 3
Director, ISD	1, 2, 3
Electrician Supervisor (Technical Support Section only)	4
Facilities Project Manager I	4, 5
Facilities Project Manager II	4, 5
Head, Elevator Crafts, ISD (Technical Support Section only)	4
Information Technology Specialist, ISD	4
Manager II, Facilities Operations & Crafts	2, 3
Principal Facilities Project Manager	2, 3
Principal Operating Systems Analysts	4
Principal Purchasing and Contracts Analyst	2, 3

## INTERNAL SERVICES DEPARTMENT

### EXHIBIT "B" (Cont'd.)

Procurement Aid	4
Procurement Assistant I	4
Procurement Assistant II	4
Procurement Assistant III	4
Program Manager II (Purchasing)	4
Purchasing and Contracts Analyst I	4
Purchasing and Contracts Analyst II	4, 5
*Section Manager, Administration, ISD	2, 3
Section Manager, Contracts, ISD	4
Section Manager, Custodial Services, ISD	4
Section Manager, Facilities Operations, ISD	2, 3
Section Manager, Information Technology, ISD	4
Section Manager, Information Technology, Sys. Prog., ISD	4
Section Manager, IT, Comm. Systems, ISD	4
Senior Information Systems Contracts Analysts	4
Senior Deputy Purchasing Agent	4
Senior Information Technology Specialist, ISD	4
Senior Operating Systems Analysts	4
Senior Telecommunications Systems Engineer	4
Staff Assistant III (Purchasing)	2, 3
Staff Development Specialist, ISD	4
Steam Fitter & Refrigeration Supervisor (Technical Support Section only)	4
Supervising Contract Program Monitor, ISD	4
Supervising Info Systems Support Analyst	4
Supervisor Telecommunications Systems Engineer	4

## **INTERNAL SERVICES DEPARTMENT**

### **EXHIBIT "B" (Cont'd.)**

Telecommunications Systems Consultant Engineer	4
Telecommunications Systems Engineer	4
Consultant	6

\*Only those individuals within this classification who participate in decisions relative to contracting, leasing or expenditures shall be required to file disclosure statements. This determination shall be made by the Director of the Department.

**EFFECTIVE:**